

**INSPECTION REPORT ON WESTDRAYTONCEMETERY  
( PETITION RECEIVED)**

AREA	ISSUES	SUGGESTED ACTIONS	TARGET DATE/UPDATE	SUGGESTED ACTION BY
CHILDRENS SECTION	Lack of footpath to access graves during inclement weather	Relatively practical item to install which would be well received by public.	End August 2012 <b>Completed</b>	JOHN PURCELL BEREAVEMENT SERVICES
CHILDRENS SECTION	Trees need urgent pruning Shrub beds also need urgent attention, possibly add some new shrubs	The whole area is overgrown and does need pruning and thinning out.	End July 2012 <b>Initial works completed, further study has shown the need for further potential works</b>	PAUL RICHARDS GREEN SPACES
CHILDRENS SECTION	Litter and rubbish in shrub beds.	Arrange for rubbish and old chipboards to be removed	20 <sup>th</sup> July 2012 <b>Completed</b>	COLIN RUSSELL WASTE SERVICES
ADULT SECTIONS – WHOLE CEMETERY	Dead trees all through the cemetery. Trees along roadways overhanging- dangerous.	Arrange for tree survey to ascertain trees that may need to be removing or pruned. (check whether part of existing maintenance contract)	End July 2012 <b>Completed</b>	PAUL RICHARDS GREEN SPACES
ADULT SECTIONS – WHOLECEMETERY	Conifer trees that have been allowed to be installed around headstones/graves over many years, need removing / pruning as they are now an eye sore.	Arrange for survey to ascertain conifer trees that may need to be removed or pruned. (check whether part of existing maintenance contract)	<b>The large moribund conifers around the site have been removed. The conifers on the graves will be clipped to keep them in check. This will be part of this year's winter works programme.</b>	PAUL RICHARDS GREEN SPACES

AREA	ISSUES	SUGGESTED ACTIONS		SUGGESTED ACTION BY
ADULT SECTIONS – WHOLECEMETERY	Lack of road sweeping, especially during autumn periods	Check if it is a requirement of present grounds maintenance agreement, if not , check with Waste Services if it is feasible to add to the street cleansing schedule	27 <sup>th</sup> July 2012 <b>Completed – added to schedule</b>	JOHN PURCELL BEREAVEMENT SERVICES
ADULT SECTIONS – WHOLECEMETERY	Drains need unblocking	Arrange drain clearance and make sure it is included in Highways yearly programme	End August 2012 <b>Completed</b>	JOHN PURCELL BEREAVEMENT SERVICES
ADULT SECTIONS – WHOLECEMETERY	Drainage system needs investigation.	Seek advice from the Highways Technical team	End August 2012 <b>Completed with remedial works undertaken</b>	JOHN PURCELL BEREAVEMENT SERVICES
ADULT SECTIONS – WHOLECEMETERY	Graves have sunk over many years. Main walkways have large divots that need levelling. Tripping hazard for visitors.	Arrange for survey which will determine which graves and walkways need top soiling levelling and re-seeding where necessary	<b>This is not straight forward as paths are undulating due to settlement. We will start this works over the winter when ground conditions allow.</b>	PAUL RICHARDS GREEN SPACES
ADULT SECTIONS – WHOLECEMETERY	Need extra person to help through summer months as one man cannot dig graves and attend to all the other duties. Also possible Health & Safety issue- machinery use.	Issue for the Green spaces team to address	End July 2012 <b>Completed</b>	PAUL RICHARDS GREEN SPACES

AREA	ISSUES	SUGGESTED ACTIONS	TARGET DATE	SUGGESTED ACTION BY
ADULT SECTIONS	Problem with Human fouling behind Office/Mess Room	Remove/ Cut back trees and shrubs that will allow the area to be seen by others and not a hidden area.	End July 2012 <b>Completed</b>	PAUL RICHARDS GREEN SPACES
ADULT SECTIONS	Bin areas not swept around when they are emptied.	Make sure that areas are swept after bin emptying has been undertaken.	20 <sup>TH</sup> July 2012 <b>Completed</b>	PAUL RICHARDS GREEN SPACES & COLIN RUSSELL WASTE SERVICES
ADULT SECTIONS	Cars running over / cutting across memorial stones on roundabout.	Arrange for kerb stones or possible wooden pegs to deter this practice.	Mid August 2012 <b>Completed</b>	JOHN PURCELL BEREAVEMENT SERVICES
ADULT SECTIONS	Part of the roadway has possibly sunk and water does not run away, causing puddles during bad rainfall	As it only a small area affected, seek possible advice / guidance from the Highways Technical team to overcome	End August 2012 <b>Completed</b>	JOHN PURCELL BEREAVEMENT SERVICES
ADULT SECTIONS	Water taps not running properly.	Investigate the water pressure availability and increase if possible/ feasible.	End July 2012 <b>Major leak traced and repaired. Designs being put together to run water to the area at the rear of the site which is to be used for expansion of grave space capacity</b>	JOHN PURCELL BEREAVEMENT SERVICESL